

EMPOWER Project and Rape Prevention and Education (RPE) Program
Injury and Violence Prevention Branch
North Carolina Department of Health and Human Services, Division of Public Health

TEMPORARY EMPLOYMENT OPPORTUNITY

The Injury and Violence Prevention Branch (IVPB) seeks a full time, temporary employee to provide evaluation support to the EMPOWER project and the Rape Prevention and Education (RPE) Program. This temporary part-time position will begin as soon as the position is filled and continue for three years until 4/14/12, depending on funding. The IVPB will provide a work space and equipment and expects the temporary employee to work on-site except when job duties require work elsewhere.

Salary range: \$17 - \$23/hour depending on experience

Please note: This temporary position does not include benefits or paid holidays, vacation, and sick leave.

Activities

- Collaborate with the empowerment evaluator to develop tools and processes designed to evaluate the NC Statewide Sexual Violence Prevention Plan (both process and outcome evaluation).
- Collaborate with the empowerment evaluator to develop a continuous quality improvement (CQI) plan for the implementation of the NC Statewide Sexual Violence Prevention Plan.
- Collaborate with the empowerment evaluator to develop a sustainability plan.
- Collaborate with the empowerment evaluator to develop a communications strategy to disseminate evaluation, CQI and sustainability plans to key stakeholders and the public.
- Collaborate with empowerment evaluator and RPE staff to develop an evaluation plan and relevant evaluation tools for use by selected RPE grantees.
- Collaborate with empowerment evaluator and RPE staff to provide training and technical assistance regarding program evaluation for selected RPE grantees.
- Work with existing data sets to determine the magnitude of the problem of sexual violence and to determine the gaps in existing data.
- Collect primary data on selected populations through the use of focus groups, key informant interviews, and surveys.
- Analyze primary data, interpret the results and report the findings in a format for a variety of audiences, both lay and professional.
- Work with the EMPOWER team to refine the NC Sexual Violence Prevention Plan's goals and objectives.
- Co-facilitate meetings of the NC Sexual Violence Prevention Team (NCSVPT).
- Lead or co-lead NCSVPT sub-committee meetings.
- Attend all CDC meetings and conference calls pertinent to this project.
- Conduct literature searches, as needed.
- Write or co-write reports, as needed.

Qualifications

Required:

- Experience developing evaluation plan and tools
- Qualitative research skills, including:
 - Focus group, recruitment and implementation
 - Key informant interview skills
 - Data analysis and interpretation
- Quantitative research skills including use of existing data sets
- Experience working with groups of people to accomplish complex tasks
- Experience providing technical assistance
- Good written and interpersonal communication skills
- Familiar with and understands primary prevention concepts
- Experience doing literature searches
- Flexibility and the ability to adapt to project needs
- Independent, self-motivated worker
- Has own transportation (car) for use to carry out job tasks
- Strong organizational skills and ability to manage several complex tasks during the same time period
- Bachelor's degree

Preferred:

- Basic understanding of public health principles
- Familiarity with design, implementation and analysis of online surveys e.g. Survey Monkey
- Masters Degree in public health or related academic discipline
- Meeting facilitation

For further information, please contact:

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