

STOKES FAMILY HEALTH CENTER

POSITION ANNOUNCEMENT

September 16, 2008

POSITION TITLE: PUBLIC HEALTH NURSE SUPERVISOR I

LOCATION: Stokes Family Health Center, Danbury, N.C.

STARTING SALARY: Annual Salary Range \$40,125 - \$57,985; Commensurate with Experience

CLOSING DATE: Open Until Filled

DESCRIPTION: Plans, directs, coordinates and supervises the work operations for the nursing program coordinators, and lab technician in the following programs: Primary Care services for adults and children, Adult Health, Family Planning, and Communicable Diseases. Responsible for the development of policies and procedures for these programs and for the quality of nursing services delivered. Provides for staff training. Reviews and evaluates work of staff. Determines equipment, supplies, and personnel needs for the nursing department. Participates in the hiring/promotion of nursing staff.

MINIMUM

QUALIFICATIONS: Graduation from a four year college with a BS Degree in Nursing which includes a Public Health Nurse rotation and three years of Public Health Nursing experience; or graduation from an accredited school of professional nursing and four years of professional nursing experience, three of which must have been in Public Health; or an equivalent combination of education and experience. One year of supervisory experience preferred.

SPECIAL

CONDITIONS: Currently licensed to practice as a Registered Nurse in North Carolina by the NC Board of Nursing. Work requires a valid driver's license, use of personal car, and attendance at evening and out of town meetings (some overnight).

APPLICATION

PROCESS: A state application (PD-107) must be submitted to:

Josh Swift, Health Director
Stokes Family Health Center
P.O. Box 187
Danbury, NC 27016
jswift@co.stokes.nc.us

SELECTION

PROCESS: Applications will be reviewed and only those with outstanding qualifications will be interviewed. Reference checks will be conducted on the top candidates. Selection will be made only on those interviewed.

Special Notification: Effective July 1, 2003, all applicants for part-time and full-time employment with Stokes County are required to submit a certified copy of a criminal record check from all counties in which the applicant has lived for the previous five (5) years with this application. A criminal record check can be obtained from the County Clerk of Court's office in each county in which you resided during the previous five (5) years. This application will not be considered complete without this certified copy of a criminal record check.

"STOKES COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER"